



Saanich Heritage Foundation

AGENDA
Tuesday, October 10, 2023, 5:30pm
Saanich Municipal Hall, Committee Room #2

Item	Description	Lead
1	Welcome, Assignment of Note Taker	All
2	Approve Agenda	All
3	Adoption of the Sept 12, 2023 Meeting Minutes	Chair
4	Treasurer's Report	Lauren
5	Transition of 1248 Burnside Road West (Stranton Lodge) and 4139 Lambrick Way (Dodd House) to Saanich	Jennifer, Sheila
6	2022 House Grant - update - 1996 Ferndale Road (Window replacement), extension to end of August	Sheila
7	2023 House Grant - update - 762 Ralph Street (roof ventilation and exterior paint)	Liam
8	2024 House Grants - schedule change - documentation update	Jennifer
9	Plaques - 931 Woodhall Drive (designated Apr 2024) - Ordering of new plaques	Jennifer
10	Electronic Records - entering of property info into database, scanning of key items	Mauricio/Liam
11	Outstanding Transition Info needed - designation bylaws - native files for colouring book, heritage register book, grant signs - societies online	Jennifer
12	Social Media Update	Jennifer
13	Website Creation	Jennifer
14	Homeowner contact list	All
15	Director Insurance Renewal	Jennifer
16	2024 Director re-application process	Jennifer

To ensure there is a quorum, please let the President know if you cannot attend the meeting.